

**POLSON RURAL FIRE DISTRICT  
BOARD MEETING MINUTES**

**Fairgrounds Fire Station No. 1**

**November 13, 2019**

**6:08 p.m.**

Notice: All meetings for the Polson Rural Fire District Board of Trustees are recorded.

**Board trustees present:** Fred Nelson, John Doty, Dick Wunderlich, Ron Roberts, R. Jack Clapp

**Board trustee absent:** None

**Staff:** Fire Chief Gordon R. Gieser, Secretary/Treasurer Bonnie M. Manicke.

**Guests/Visitors:** Alison Meslin, Leanna Fillman, Kelly Gieser, Jane Clapp, Matt Dougherty,

**Call to Order** – {00:03} Chair Nelson called the meeting to order at 6:08 p.m. Following the 5 pm. Executive session regarding Chief Gieser's performance review. The review addressed a positive performance and analysis of future projects. The Pledge of Allegiance was recited.

**Minutes September 11, 2019 and October 9, 2019** {01:02} – **Trustee Wunderlich to approve minutes September 11, 2019 and October 9, 2019. Trustee Roberts second.** Public comment: None. **Motion passed unanimously by voice vote.**

**Communications** 01:55} – Lake County Elections Office provided information for the 2020 special district election. Candidate filing opens December 12, 2019 and closes 5 pm February 10, 2020. Positions open for election are Trustee Wunderlich and Trustee Roberts.

**Claims** {03:01} – Trustee Wunderlich questioned the Heiman Fire Equipment claim for components. Chief Gieser replied the components are for WT-310 front bumper monitor to be installed in house. **Trustee Doty motion to pay claims. Trustee Clapp second.** Public comment: none. **Motion passed unanimously by voice vote.**

**TREASURY REPORT FOR MONTH ENDING OCTOBER 30, 2019** {04:40} –  
Lake County Treasurer reports current at October 30, 2019.

FUND # 7245 Operating Fund .....	\$ 43,168.35
FUND # 7244 Voted Levy (5 mills with sunset) .....	\$ 57,177.06
FUND # 7246 Capital Improvement Fund .....	\$ 5,293.08
FUND # 7243 Voted Levy Operating Fund .....	\$ .14

Disbursements:

10/11/ and 10/15/19 interim checks Station #4 in progress

Check number 7276 Blackwell Enterprises \$24,872.00

Check number 7277 Blackwell Enterprises \$48,027.73

Total \$72,899.73

## Transfers:

10/21/19 Journal Voucher F-5687

Transfer from 7246 capital reserve to 7245 operating      Station #4 construction in progress

Payments to Blackwell Enterprises

10/11/19 Ck #7276 \$24,872.00 Draw #2 begin erect

10/15/19 Ck. #7277 \$48,027.73 Draw #3 building system COD

\$72,899.73

11/13/19 Check numbers 7278 - 7295, both inclusive

\$ 13,923.73

Represents October, 2019 claims

Approved November 13 2019

## Public Safety:

Fire Chief payroll October 11 & 25, 2019 (gross) \$ 3,384.62

Employer expense match SS & Medicare \$ 270.76

Quick books processing fee \$ 3.50

Total Total October, 2019 payroll \$ 3,658.88

## Real Property taxes booked by Lake County Treasurer -

	<u>FY 2019-2020</u>	<u>FY 2018-2019</u>
Fund #7244 Voted Levy	\$ 74,260.69	\$ 67,870.82
Fund #7245 Operating	\$150,897.76	\$142,800.18

## Fund #7245 operating mill levy comparison:

	<u>FY 2019-2020</u>	<u>FY 2018-2019</u>
Mills	6.34 mills	6.70 mills
	<u>3.82 mills</u>	<u>3.82 mills</u> (voted levy until receded)
Total mills	10.16 mills	10.52 mills
1 – mill taxable value	14,936.746	13,626.000
		FY 2020 Increase 1310.75

## Outstanding real property tax revenue -

5-mill voted levy fund #7244	Real property taxes receivable 2011-2018	\$ 172.74
	Protested taxes 2017 – 2018	\$ 603.31

Operating fund #7245	Real property taxes receivable 2011-2018	\$ 289.10
	Protested taxes 2017 - 2018	\$1,258.96

Trustee Roberts questioned the increase FY2020 and FY 2019/ The increase is specific to the current reappraisal taxable value. **Trustee Wunderlich motion to approve the treasury report. Trustee Roberts second.** Public comment: none. **Motion passed unanimously by voice vote.** Chair Nelson thanked Bonnie for the report.

**MEMBERSHIP REPORT {12:16}** – Jane Clapp, secretary/treasurer presented the report. The Awards Banquet was held November 2<sup>nd</sup> at the Big Arm Grill. The event was well attended and chiefs from neighboring department attended. Special thanks to Chief Gieser and Kelly Gieser for hosting the event and door prizes. Trustee Wunderlich thanked the committee for hosting an

exceptional event to honor the volunteers. Extra seating was available, therefore next year tickets will be offered to members of the community. The appeal letter identifying needs of next year is a work in progress with plans to mail in December. Big Arm residents requested additional incident ahead signs to carry on responding fire apparatus for posting at traffic incidents. Volunteer membership annual \$75.00 clothing allowance to purchase sweatshirts, t-shirts, caps, etc. A committee is designing a new logo for the apparel. Community public relations – Polson Senior Citizens Center Thanksgiving Day dinner set up tables and chairs. Volunteers scheduled for two gift wrapping sessions at Murdochs. A booth is set up for donations. The Christmas social at the Sports Page will be December 7<sup>th</sup>. December 11<sup>th</sup> will assist LDS Church with food drive. Training included extinguisher operations and communications training. Cole Bick is a new volunteer. Chair Nelson requested information regarding thank you notes for donations. Thank you letters are sent for donations of \$500 or more. Total number of donations are 1500 to 2000. The newspaper media also acknowledges the community support. Chair Nelson suggested thank you letters sent for \$200 or \$250 donations. Chair Nelson and board thanked Jane for the report.

## **CHIEF'S REPORT - {23:47}**

Chief's report October, 2019

Responses: Vehicle vs deer MM 72 Highway 93; Tree on road Highway 35 Fulkerson's corner; Power pole on fire 33615 Lacey Lane; Smoke sighting Alpine Lane logging operation; Motor vehicle accident 37624 Schafer Road; Fire alarm 37181 Turtle Lake Road; Smoke sighting Buffalo Bridge area; Smoke report Skyline and North Reservoir Road area; Smoke report 40972 Acacia Lane;;Tree across the road at Forman Road and Apple Road;Ambulance assist 32425 Sunrise Drive;Vehicle vs deer MM 4.5 Back Road; Vehicle leaking fuel 40874 MT Highway 35;Vehicle accident MM 71 Highway 93; Mutual aid to Finley Point for a tree on a power line; Possible Gas leak 309 Demers;Two vehicle accident Highway 93 & Reservoir Road; Code blue CPR in progress 36454 Orchard Lane;Vehicle accident MM 68 Highway 93; Vehicle accident MM 74 Highway 93; Possible code black 27691 Early Dawn; Vehicle accident 38000 Back Road; Smoke sighting MM 68 Highway 93;Slash piles burning 30379 East Matterhorn; Ambulance assist CPR in progress 40035 Wagon Wheel Lane;Mutual aid to Ronan fire for a barn fire;Possible vehicle fire Skyline Drive and north Reservoir Road; Fire alarm 29166 Swimming Bear Lane; Fire reported Boy Scout island. Total 29 responses for period,

## Administration:

Fire prevention activities at Valley View and Christian Academy  
Send insurance confirmation letter for 43400 Painted Horse Lane  
Install Knox box key at 29350 Black Point Road  
310 demo at the Lutheran Church  
Screen 700 feet of 3 inch supply line hose

## Repair & Maintenance:

U-300 replace power steering return hose, replace power steering pump under warranty (second time)  
Wt-319 replace batteries,replace bad battery cable, check charge system  
Wt-310 reconfigure pump shift system, mount and test front monitor, install in cab water level gauge, install pump panel fender skirt  
E-314 replace front brake pads

WT-308 campaign recall on emission system, service unit at I-State truck center  
Chair Nelson thanked Chief Gieser for the report.

## **Old Business:**

**UPDATE ON STATION NO. 4 36300 CAFFREY ROAD {33:03}** – Chair Nelson reported the building is up. The interior has metal wall sheeting rather than sheet rock. The interior will be easy to keep clean. The doors are on order to arrive from Spokane. Four dusk to dawn LED lights were installed to provide good lighting security. Lake County Planning Department advised Cole Blackwell Inc. and Chair Nelson regarding the building permit issued with a November 30, 2019 completion date. The planning department is satisfied with the building erected and the construction in progress to finish the components. Chair Nelson commented the building exterior and interior is exceptional. To date the amount remaining on the contract is \$84,810/ Four payments totaling \$151,445 were issued with funds on hand. No loan funds were requested. The loan at 1<sup>st</sup> Interstate Bank is \$100,000. Chair Nelson plans to post a sign at the location identifying Polson Rural Fire Station 4.

**UPDATE WT-#310 {39:42}** – Chief Gieser reported the pac-rack is installed. The project will be complete in December. The upgrade project is \$115,000. The unit is a DNRC apparatus surplus sticker value \$166,000. Chair Nelson thanked Gordon for the update.

## **NEW BUSINESS:**

**RE-SCHEDULE DECEMBER MEETING {41:45}** Trustee Wunderlich request to schedule December monthly meeting to December 18<sup>th</sup>. Send agenda items to Bonnie. **Trustee Roberts motion to reschedule meeting to December 18<sup>th</sup>. Trustee Doty second. Motion passed unanimously by voice vote.**

**PUBLIC INPUT ON NON-AGENDA ITEMS {42:54}** None


**ADJOURN {43:10}** Trustee Roberts motion to adjourn. Trustee Clapp second. Motion passed unanimously by voice vote.


Chair Nelson thanked everyone for attending.

December 18, 2020 meeting scheduled at Fairgrounds Station #1

**ADJOURN 6:57 P.M.**

576788

  
Fred J. Nelson, Chair

  
Dick Wunderlich Secretary-Treasurer

  
Bonnie M. Manicke, Recorder

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AGENDA

Polson Rural Fire District Trustees Monthly Meeting

Wednesday, November 13, 2019

5:00 p.m. Executive Session Performance Review for Chief Gieser

6:00 p.m. Regular Monthly Meeting

Station No. 1 Fairgrounds Station

25-B Regatta Rd.

Polson,, MT 59860

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Station 1 Phone 406 883 4244

\* TRUSTEES MEETING INCLUDES: COMMENT BY RAISING YOUR  
HAND  
REVIEW MINUTES  
SEPTEMBER 11, 2019 {Electric power outage October 9<sup>th</sup> minutes were not available}  
OCTOBER 9, 2019 BONNIE  
COMMUNICATIONS BONNIE  
REVIEW & APPROVE CLAIMS CHIEF GIESER & BONNIE  
TREASURER'S REPORT BONNIE  
CHIEF'S REPORT CHIEF GIESER  
MEMBERSHIP REPORT CHAIR JEFF VEACH

• OLD BUSINESS COMMENT BY RAISING YOUR HAND

UPDATE STATION NO. 4 36300 CAFFREY ROAD CHAIR NELSON  
CHIEF GIESER

UPDATE WT-310 CHIEF GIESER

• NEW BUSINESS COMMENT BY RAISING YOUR HAND

SEND AGENDA ITEM REQUESTS TO BONNIE PRIOR TO DECEMBER 12TH  
MEETING RESCHEDULED DECEMBER 18 6 P.M. FAIRGROUNDS STATION

PUBLIC INPUT ON NON AGENDA ITEMS

ADJOURN

ALL RESIDENTS OF THE POLSON RURAL FIRE DISTRICT ARE ENCOURAGED TO  
ATTEND AND PROVIDE HELPFUL COMMENTS.  
ALL ITEMS TO BE ON THE AGENDA MUST BE SUBMITTED 10 DAYS IN ADVANCE.

# 576788

POLSON RURAL FIRE BOARD FUND #7245  
October, 2019 claims Approved 11/13/19 RFB

Num	Description	Memo	Category	Amount
7278	Century Link	Acct#411978591 883-4244 Fairgrounds Stn #1 landline	317 Phone (Landline) - Fairgrounds Stn.	-63.57
7279	City Of Polson	Utility Billing Acct 7304 FairgroundsStnFillSpout	316 Water Fill Spout - Fairgrounds Stn.	-61.34
7280	City Of Polson	2018 AFG Grant/ 1/2 re-apply fee to Grantmasters Inc.	205 SCBA Equipment & Supplies	-350.00
7281	S Davis & Brown CPAs PC	Inv#4978 3rd Qtr.PyriRpt & Efile	345 Payroll Accounting Fire Chief Salary	-63.00
		Inv#4978 10/09/19 run pyrl w/reports	345 Payroll Accounting Fire Chief Salary	-13.65
		Inv#4978 10/23/19 run pyrl w/reports	345 Payroll Accounting Fire Chief Salary	-12.60
7282	S First Bank Card	10/08/19 Pacific Hide & Fur Inv#6996819	320 Repairs & Maint. Fairgrounds Station	-350.00
		component metal plate to install washer Str#1	320 Repairs & Maint. Fairgrounds Station	0
7283	S First Bank Card	10/11/19 Istate truck ctr Msla wt-310 sensor	211 Vehicle Repair & Maint Supplies	-85.00
		9/26/19 Waytex, Inc strip light,alarm,rocker switch	211 Vehicle Repair & Maint Supplies	-84.66
		10/16/19 WPSG ServicePinsAwards Banquet 11/02/19	334 Recruitment & Retention	-93.90
		10/23/19 K2Awards AwardsBanquet 11/02/19	334 Recruitment & Retention	-79.17
7284	Gordon R Gieser	Reimburse DOT physical 10/21/19	505 Firefighters Physicals	-120.00
7285	S Heiman Fire Equipment	Inv#0883726-IN 1-remote control monitor	208 Safety Equipment	-2689.00
		Inv#0883726-IN 1-bubblecup nozzle	208 Safety Equipment	-709.00
		Inv#0883726-IN 1-joystick control	208 Safety Equipment	-870.00
		Inv#0883668-IN 1-chrome rocker lug	208 Safety Equipment	-29.95
		Freight & handling	208 Safety Equipment	-60.60
		Credit bal.-return 1-walkaway brkt	208 Safety Equipment	87.90
		components for WT-310	208 Safety Equipment	0
7286	S IState Truck Center	Inv#R253043573:01 U-#308 recall	211 Vehicle Repair & Maint Supplies	0
		emission system, oil & filter service labor	211 Vehicle Repair & Maint Supplies	-180.18
		parts	211 Vehicle Repair & Maint Supplies	-244.52
		misc chg	211 Vehicle Repair & Maint Supplies	-8.58
7287	S Kent D. Bruce Co. LLC	Inv#5633 1-Havis equip bracket + pstg	211 Vehicle Repair & Maint Supplies	-38.90
		Inv#5543 1-siren ampl + pstg wt-310	208 Safety Equipment	-270.29
7288	Mission Valley Power	WorkOrder 19-0012 Stn#4 Service Add'l wire moved meter box	959 Station #4 in progress 2018	-216.26
7289	S Mission Valley Power	Location #2806820000	302 Electricity - Big Arm Station	-101.50
		Location #2876820001;2876820002 {1-security light}	302 Electricity - Big Arm Station	-10.05
		Location #2400744000	315 Electricity - Fairgrounds Station	-325.46
7290	Montana Ace Polson	Acct#88542963 Inv#225305510 fasteners	201 Operating Supplies	-3.28
7291	Montana State Fund	Policy #03-434961-3 Inv#12874279 Workers' Comp Inst 2 of 4	506 Worker's Compensation	-2079.01
7292	S Polson Auto Parts, Inc.	Inv#558721 U#300 hose, mercon, power str stop	211 Vehicle Repair & Maint Supplies	-72.42
		Inv#559660 E-314 front brake pads	211 Vehicle Repair & Maint Supplies	-63.98
		Inv#559809 WT-319 4-batteries, battery cables	211 Vehicle Repair & Maint Supplies	-518.70
7293	Republic Services	Acct #3-0889-0014329 Inv #0889-002474882	319 Disposal Service - Fairgrounds Stn.	-63.13
7294	S Stine Electronics, LLC	SN: 0549317 w/prg mic & install kit	206 Radios & Pagers, Repair	-1000.00
		SN: 1139100 w/prg mic & install kit	206 Radios & Pagers, Repair	-1000.00
		SN: 1015198 w/110w RF DMP, prg mic	206 Radios & Pagers, Repair	-1600.00
		& inst kit & 17' cable & power	206 Radios & Pagers, Repair	0
		Shipping	206 Radios & Pagers, Repair	-40.00
7295	S WEX Bank	Truck #301	210 Gas, Diesel,Oil	-144.75
		Truck #318	210 Gas, Diesel,Oil	-37.35
		Truck #323	210 Gas, Diesel,Oil	-19.48
		Truck #300	210 Gas, Diesel,Oil	-198.70
		Truck #308	210 Gas, Diesel,Oil	-22.47
		Truck #313	210 Gas, Diesel,Oil	-17.18
TOTAL CLAIMS				-13923.73